



## 2026 Nomination Application

**Are you a candidate for the CPAFMA Board of Directors?**

*Submit your application by September 2*

[CLICK HERE FOR NOMINATION FORM](#)

CPAFMA is always looking for leaders to serve as members of the Board of Directors. Such leaders should:

- Have a vision for CPAFMA
- Support and embody the values and mission of CPAFMA in elevating the profession
- Be willing to invest the extra time necessary to serve CPAFMA
- Demonstrate prior service and contribution to CPAFMA and the profession
- Be supported in this service to CPAFMA by their firm

### **Profile of a Board member**

What does a national board member of CPAFMA look like?

- Has at least three years of leadership and/or management experience as a firm manager at a CPAFMA member firm.
- Adheres to the highest ethical and professional standards and promotes a positive image of the accounting profession.
- Understands the organization's mission.
- Maintains an appropriate level of professional competence and continually enhances existing skillsets.
- Attend CPAFMA CONNECTIONS.
- Is a team player, takes responsibility and demonstrates accountability.
- Is open and honest in all situations and relationships.
- May have experience working with a work group or committee of CPAFMA.
- May have previous leadership service experience.
- Meet the expectations of a national leader - *see below*

National leaders of CPAFMA are expected to:

- Be professional and act with integrity and honesty at all Board sanctioned activities and in all situations in the best interests of the board and organization.
- Be prepared for and attend all board meetings and huddles so as to actively participate knowledgeably and meaningfully in discussions, deliberations and decisions while exercising his/her best judgment.
- Be accountable for and support decisions that are made collectively by the Board.
- Be knowledgeable of and have a commitment to the fiduciary responsibilities and standards of care, including confidentiality obligations, due diligence, and loyalty.
- Understand the organization's mission and all roles and responsibilities of the Board and committees.
- Ensure the Executive Director and staff provide the leadership with timely and comprehensive information so that the Board can effectively carry out its duties.
- Ensure key policies are in writing, clearly articulated and adopted.
- Ensure CPAFMA has the capacity to carry out its programs and purpose effectively.
- Comply with the values established by the CPAFMA for Firm Managers.
- Keep abreast of trends and factors that impact the field of professional accounting firm management.
- Public Accounting Firm Manager (PAFM) designation preferred or commitment to become certified within six months
- Promote diversity and inclusiveness with respect to the organization's Board of Directors, management team, membership, and volunteer leaders.

#### **NOMINEE INFORMATION**

Anyone interested in a position as a Director on the National Board of Directors of the CPA Firm Management Association must complete this Nomination Application and submit prior to the end of the day on **September 2, 2025**. Those desiring a position will be contacted by the Nominating Committee Chairperson and/or members of the committee with additional questions and will be required to participate in an interview process.

The Nominating Committee will present the slate to the Board for ratification on October 13, 2025. The slate will then be presented to the membership on November 14, 2025. If 10% of the membership does not accept the slate, the Nominations process will start over, and the current Board will continue until a new slate is approved. The second round of nominations must be completed within 120 days.