

Ohio Chapter, Association for Accounting Administration November 17, 2006 Meeting

The November 2006 meeting of the Ohio Chapter, Association for Accounting Administration was held at Franklin University in Dublin, Ohio on November 17, 2006.

The following members were in attendance:

Craig Baldauf	Schlabig & Associates	Akron, OH
Tammy Boring	Snyder & Company	Lancaster, OH
Jackie Bruffey	Donovan, Klimczak and Co.	Fairlawn, OH
Fred Dillon	Simpson & Osborne, CPAs, A.C.	Charleston, WV
Jim Fahey	Brott, Mardis & Co., CPAs	Akron, OH
Paul Fellingner	Shriver & Co.	Cincinnati, OH
Jen Heimann	The Ohio Society of CPAs	Dublin, OH
David Hill	Arnett & Foster, PLLC	Charleston, WV
Patty Hoover	Packer, Thomas & Company	Youngstown, OH
Kim McNeal	Parms & Company LLC	Columbus, OH
Anna Sary	Zinner & Co. LLP	Cleveland, OH
Marian Stolzenburg	Schlabig & Associates	Akron, OH
Kim Tanner	Whitcomb & Hess, Inc.	Ashland, OH
John Tokar	Zinner & Co. LLP	Cleveland, OH
Barb Walker	Barnes, Dennig & Co., Ltd.	Cincinnati, OH

Presentation

This meeting's presentation was "**Training Resources**" presented by Katrina Street of the AICPA.

Business Meeting

Minutes of the previous meeting were approved, as was the Treasurer's report.

Cash in bank at September 15, 2006 was \$1,970.40. Income for the past two months was \$1,016.54 and expenses for the same period were \$464.25. Cash in bank at November 17, 2006 was \$2,522.69.

Mary Kay is no longer with our organization, so we will need someone to fill the role of Program Chair for the remainder of her term. If anyone is interested, please let David know.

At our February 2007 meeting, we will have Rod Nafsinger to speak on disaster recovery. At our May 2007 meeting, we plan to have a joint meeting with the Indiana chapter. We will hold that meeting in either the Indianapolis area or the Dayton area, so that it is more centrally located for both chapters. We could possibly hold it at the national office in Dayton, and possibly Jeff Shumway could assist us with other Dayton locations.

The National organization has budgeted \$2000 per chapter per year for speakers at the state chapter level, so we will have that money available to us next year for speakers.

At our July 2007 meeting, we will have a speaker from SZD to talk about HR law. At the September 2007 meeting, we will have Michael Feena to talk on recognition and rewards.

Fred will send a PowerPoint presentation about the organization to David and Jim and Jim will post it to our website.

Jim asked everyone to contribute articles for the national newsletter.

The early registration notice for the 2007 AAA conference will be going out soon. The conference in 2007 will be June 19-22. We will once again offer a chapter scholarship for a first-time attendee. If you would like to request this scholarship, send your request to David at david.hill@afnetwork.com.

Fred is working on a handbook for new chapters. If you have any input for this project, please let Fred know.

The national organization is now at 731 members and the goal for 2007 is 825.

David participated in the first Leadership Huddle in September. The next one will be coming up in a couple weeks.

A suggestion was made that for one of our future meetings, we have a speaker from the DOL and also a labor attorney do a joint presentation.

Next Meeting

The next meeting will be held on Friday, February 16, 2007 at the OSCPA office in Dublin.

Topics From Roundtable Discussion

1. Assessment tests online
2. Word and Excel training
3. Facilitators
4. Excess IT capacity
5. Relocation information
6. Field scanners
7. Telecommuting
8. Staff tax training
9. Staff structure (titles)
10. Electronic organizers
11. Ultra tax practice manager
12. Employment applications
13. Exempt employees
14. Outlook calendars
15. PTO allowances
16. Scorecards
17. Recruiting (what colleges)
18. Salary negotiations and adjustments
19. Financial statements, linking Word and Excel