



**Meeting Minutes**  
**Date: March 22, 2017**

**Attendees:** Pam Dickson, Lance Bolson, Jan Rogers, Chris Schroers, Dale Pust, Nicole Sawyer, , Kristine Gruetzman, Clare Chisholm, JoAnne Scherber, Jana Cinnamon, Tiffany Hand, Kathy Knipp, Laurie Simonson. On speaker phone – Amy Mettlach.

**President Report:** - Pam Dickson

- Reminder about National Conference in Fort Worth, TX, June 20-23, 2017.
- A nominating committee to determine officers for the next term will include Jan Rogers, Chris Schroers, and JoAnn Scherber. Zack Ryan will move to President, Lance Bolson will remain as Treasurer and Amy Mettlach as Membership Chair.
- The 2017 Salary Survey will be coming. Below is the 2017 timeline:
  - Wednesday, April 5, 2017—First communication saying the survey is coming
  - Wednesday, April 19, 2017—Survey is open
  - Wednesday, May 10, 2017—Survey closed
  - Tuesday, May 23, 2017—Survey results are ready
- It was agreed to organize a committee to discuss and plan the fall seminar. The committee will be, Zack Ryan, Laurie Simonson, Kristine Gruetzman, and Dale Pust
- The next meeting will be the MNCPA happy hour at Coopers in St. Louis Park; May will have a speaker; June is the annual national CPA FM conference.

**Vice President Report:** - Zack Ryan (not present)

**Treasurer Report:** - Lance Bolson

- Lance Bolson reported that since the last meeting we received \$220 in dues and spent \$350 on room rental and \$250 on SurveyMonkey for an ending balance of \$9,817.65.

**Secretary Report:** - Clare Chisholm

- No new business

**Membership Chair:** - Amy Mettlach

- No new members

**Program:** Round Table discussion. The topics were:

- Training;
- Behavior/personality assessments in the hiring process or after;
- Firm Practice Continuation Agreements;
- Lessons learned from mergers;
- Tax organizers printed or electronically or portal;
- HR software used.